



## **OPEN SESSION**

### **MINUTES OF THE REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, March 15, 2022 - 9:30 a.m.  
Laguna Woods Village Community Center  
Board Room/Virtual Meeting  
24351 El Toro Road  
Laguna Woods, California**

**Directors Present:** Robert Mutchnick, Annie McCary, Ralph Engdahl, John Frankel, Jim Cook, Mark Laws, Nathaniel Ira Lewis, Donna Rane-Szostak, Lynn Jarrett, Craig Wayne

**Directors Absent:** Cush Bhada (excused)

**Staff Present:** Siobhan Foster-CEO, Michelle Estrada, Makayla Schwietert, Robbi Doncost, Pamela Bashline, Carlos Rojas, Bart Mejia

**Others Present:** VMS-Raquel Unger

#### **1. Call meeting to order / Establish Quorum – President Mutchnick, Chair**

President Mutchnick called the meeting to order at 9:30 a.m. and established that a quorum was present.

#### **2. Pledge of Allegiance**

Director Rane-Szostak led the Pledge of Allegiance.

#### **3. Acknowledge Media**

The media was acknowledged online and through Village Television.

#### **4. Approval of Agenda**

President Mutchnick asked for a motion to approve the agenda.

President Mutchnick moved item 7 to be discussed immediately after item 4.

Director McCary made a motion to approve the amended agenda. Director Lewis seconded the motion.

Hearing no further changes or objections, the amended agenda was approved unanimously.

## **5. Approval of Minutes**

- a. February 15, 2022 – Regular Board Meeting
- b. February 22, 2022 – Special Open Meeting
- c. March 4, 2022 – Agenda Prep Meeting

President Mutchnick asked for a motion to approve the minutes.

President Mutchnick removed the minutes of February 4, 2022 Agenda Prep Meeting as those were approved on February 15, 2022. The February 15, 2022 Regular Board Meeting minutes reflect that Director Bhada is excused. The February 22, 2022 Special Open Meeting minutes reflect that Director McCary is excused. The March 4, 2022 Agenda Prep Meeting minutes reflect that Director Bhada is excused.

Director Rane-Szostak made a motion to approve the minutes of February 15, 2022 – Regular Board Meeting, February 22, 2022 – Special Open Meeting, March 4, 2022 – Agenda Prep Meeting. Director Wayne seconded the motion.

Hearing no further changes or objections, the minutes were approved unanimously.

## **6. Report of the Chair**

President Mutchnick provided information on the following:

- Slideshow presentation of monthly assessments allocation for Third and GRF
- Per Article 10 of the CC&R's variance requests will be reviewed for approval by the Architectural Control & Standards Committee
- Insurance renewal process
- Town Hall will be held in the Sequoia Room of Clubhouse 2 on March 23, 2022

THIS ITEM WAS DISCUSSED AFTER ITEM 4

## **7. Presentation by Dennis Cafferty, General Manager of El Toro Water District**

Dennis Cafferty provided a slideshow presentation with the following information:

- El Toro Water District supply
- Water supply diversification
- Southern California water supply
- California reservoirs and Colorado River reservoirs
- Regional weather and water supply conditions
- Northern California accumulated precipitation
- Snow water equivalent to upper Colorado River basin
- Water storage and regional drought conditions
- Water savings throughout the district and within Laguna Woods Village
- Permanent water conservation requirements
- Rebate programs and website resources

Mr. Cafferty answered questions from the Board.



Mr. Cafferty left the meeting at 9:58 a.m.

#### **8. Update from the VMS Board**

VMS Director Unger gave an update from the last VMS Board Meeting with the following information:

- Commitment to excellence and dedication to service for success
- The Strategic Planning Meeting is scheduled for March 22, 2022. Representatives from VMS, GRF, Mutual Boards, and department heads will be in attendance.
- Departmental presentations
- Grounds Maintenance key tickets between 2018 - 2021
- Coin distribution service available at the Community Center Recreation Office between 8 a.m. – 5 p.m. Monday - Friday
- The new Bulky-Item Program begins Monday, March 21, 2022

**9. Open Forum (Three Minutes per Speaker)** - *At this time Members only addressed the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member can speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/94899806730> or call 1 (699)900-6833 or email [meeting@vmsinc.org](mailto:meeting@vmsinc.org) to have your message read during the Open Forum.*

- A member commented on his candidacy for the Third Recall Election.
- A member commented on the donations made by The Foundation to support the community members experiencing financial hardship. The Foundation is celebrating it's 25<sup>th</sup> Anniversary.
- A member commented on her support of expediting manor alterations variance requests. Additionally, she questioned why the Common Area Use Policy was changed.
- A member commented on modifications to courtyard patios. Additionally, she commented on the escrow process requiring sellers to remove modifications.
- A member commented on security services and incidents of individuals taking photos at his home.
- A member commented on her concerns regarding landscape and security. She provided details on incidents that occurred in her previous residences at locations outside of Laguna Woods Village.

#### **10. Responses to Open Forum Speakers**

- President Mutchnick responded to the comments on common area property, security, and courtyard improvements. Each concern will be reviewed and addressed by the appropriate departmental staff.

#### **11. CEO Report**

CEO Siobhan Foster reported on:

- Bulky-item pick-up occurs weekly. Flyers are available in the Board Room with more information. Residents are to visit [cityoflagunawoods.org/lwvorganics](http://cityoflagunawoods.org/lwvorganics) to view a map of organic cart locations. Resident Services will no longer be the point of contact for trash related concerns; residents are to contact CR&R directly at 949-625-6735 or [lagunawoods-recycles@crrmail.com](mailto:lagunawoods-recycles@crrmail.com).
- Interviews are underway for filling the position of Security Director
- Spring/Easter event is scheduled for Saturday, April 16<sup>th</sup> at 9 a.m. at the Equestrian Center. For more information, residents shall contact the Recreation Department.

**12. Consent Calendar** - *All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the Board by one motion. Items removed from the Consent Calendar by members of the Board were moved for further discussion and action by the Board.*

President Mutchnick asked for a motion to approve the Consent Calendar as presented.

Director Jarrett asked that the street name Via Carrizo shall be corrected to Bahia Blanca W. on the resolution to Deny Tree Removal Request: 3320-B Bahia Blanca W. – One Indian Laurel Fig tree

Director Jarrett made a motion to approve the Consent Calendar. Director McCary seconded the motion.

Hearing no further changes or objections, the motion was approved unanimously.

- a. Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual preliminary financials for the month of January 2022, and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes per Civil Code §5501.
- b. **Recommendation from the Landscape Committee:**
  1. Recommend to Deny Tree Removal Request: 3320-B Bahia Blanca W. – One Indian Laurel Fig tree

**RESOLUTION 03-22-22**  
**Deny the Request**  
**For Removal of One Indian Fig Laurel Tree**  
**3320-B Bahia Blanca W.**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

"...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal



preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on March 3, 2022, the Landscape Committee reviewed a request from the Member at 3320-B to remove one Indian Laurel Fig tree. The Member cited the reasons as overgrown, litter/debris, and a slip and fall potential;

**WHEREAS**, the Committee determined that the tree is healthy and does not meet the guidelines set forth in Resolution 03-21-10 and recommends denying the request for the removal of one Indian Laurel Fig tree located at 3320-B Bahia Blanca;

**WHEREAS**, the committee also recommends that a crown reduction is performed on the tree and a thinning of the canopy.

**NOW THEREFORE BE IT RESOLVED**, March 15, 2022, the Board of Directors denies the request for the removal of one Indian Laurel Fig tree located at 3320-B and to instead direct staff to perform a crown reduction and a thinning of the canopy for this tree and two others in the vicinity;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

**c. Recommendation from the Finance Committee**

1. Approve a Resolution for Recording a Lien against Member ID # 931-470-53

**RESOLUTION 03-22-23**  
**Recording of a Lien**

**WHEREAS**, Member ID 931-470-53; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, March 15, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-470-53 and;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

2. Approve a Resolution for Recording a Lien against Member ID # 931-460-20

**RESOLUTION 03-22-24**  
**Recording of a Lien**

**WHEREAS**, Member ID 931-460-20; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, March 15, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-460-20 and;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**13. Unfinished Business**

**13a. Entertain a Motion to Approve a Revised Alteration Fee Schedule (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Jarrett read the following resolution:

**RESOLUTION 03-22-XX**  
**Alteration/Variance Processing Fee Policy**

**WHEREAS**, alteration and variance requests require significant staff time for proper processing, including research, report preparation, and then presentation to the appropriate committee and then the Board; and

**WHEREAS**, in order to offset a portion of the administrative costs associated with processing variance requests, which is often followed by multiple resubmittals, and can be followed by an appeal to the Board as mandated in accordance with Resolution 03-13-105; and



**WHEREAS**, the following revisions are approved: 1. The Alteration Fee Schedule is revised to \$70; and 2. The new Basic Variance fee will be \$380; and 3. The new Complex Variance Fee will be \$662; and 4. The Unauthorized Alteration Fee will be increased to \$350; and 5. The Permit Fee Valuation shall be increased by 40%; and 6. The Resale fees will increase to the total amount of \$215 for the first and second inspection fees.

**WHEREAS**, the new Alteration Fee Schedule better aligns the fees with the administrative time it takes to process each task; and

**NOW THEREFORE BE IT RESOLVED**, March 15, 2022 to partially offset administrative costs associated with processing alteration and variance requests, the Board of Directors of this Corporation hereby revise the alteration and inspection fees as attached to the official minutes of this meeting the new Alteration Fee Schedule will be adopted; and

**RESOLVED FURTHER**, in the event that a member requires an "After the Fact" (ATF) Mutual Consent for work completed without prior appropriate authorization the following would apply as appropriate to the nature of the improvement work, defined as a member being responsible for: a Variance Fee if the work required variance approval; an ATF Mutual Consent Fee due to the work not having been applied for and permitted by Manor Alterations in advance of completion; a Mutual Consent Fee totaling the cost of an appropriate Mutual Consent Fee if the work had been properly approved; a Demolition Fee totaling the cost of the appropriate Demolition Fee if the work had been properly approved; and

**RESOLVED FURTHER**, that Resolution 03-17-120 adopted October 20, 2017 is hereby superseded and canceled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the resolution.

A member commented on her opposition to the Alteration/Variance Processing Fee Policy. She handed out a Fee Comparison Chart that she created to the Board.

A member commented on her opposition to the resolution and asked that the item be removed from the agenda for further discussion before considering approval of the item.

Director Laws commented that he will vote no on this item as requested revisions to the resolution were not completed.

Director Cook commented on his support in simplifying the variance request process and eliminating specific fees. Additionally, he stated that he will vote no on this item.

Director Lewis asked for an explanation of a “man-door”.

Robbi Doncost answered Director Lewis’ question and additional questions from the Board.

Discussion ensued among the Board.

Director Cook made a motion to table the resolution. Director Wayne seconded the motion.

Hearing no changes or objections, the motion to table the item was approved.

**13b. Entertain a Motion Approve a Contractor Violation Policy (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Jarrett read the following resolution:

**RESOLUTION 03-22-XX**  
**Contractor Violation Policy**

**WHEREAS**, the purpose of the Contractor Violation Policy is to enact a unilateral and unambiguous matrix of violations, and potential ban, for contractors who violate current Mutual rules and obligations or exceed the scope of approval for a project; and

**WHEREAS**, this pending Resolution would make the Contractor Violation Policy permanent and provide a clear template for invoking penalties, inclusive of temporary or potentially permanent suspension from work within Laguna Woods Village with the allowance for approved timeline extensions; and

**WHEREAS**, the Third ACSC and Manor Alterations agree that the Contractor Violation Policy will be effective and both recommend the approval by the Board.

**NOW THEREFORE, BE IT RESOLVED**, on March 15, 2022, the Third Mutual Board hereby approve the Contractor Violation Policy as attached to these minutes; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

The Board was provided with a handout of questions presented by Director Laws.

Bart Mejia answered questions from the Board.

Director Jarrett made a motion to table the resolution. Director Cook seconded the motion.

Hearing no changes or objections, the motion to table the item was approved.



**13c. Entertain a Motion Approve a Revision to the Water Heater Enclosure Disposition (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Jarrett read the following resolution:

**RESOLUTION 03-22-21**  
**Prohibition of Exterior Water Heater Relocations**

**WHEREAS**, Standard 32 Water Heater Relocations were allowed by the board adoption of the original resolution dated August 1992, and lastly by revised March 2019, Resolution 03-19-34; and

**WHEREAS**, the board agrees that the use of common area for the relocation of manor water heater tanks and their respective enclosures does not enhance the building or mutual aesthetics of the community; and

**WHEREAS**, the board agrees to cancel or revoke both the original resolution dated August 1992, and the revised March 2019, Resolution 03-19-34; and

**WHEREAS**, the board agrees to prohibit all new exterior water heater (W.H.) approvals and further prohibits the approval of water heater relocations by variance; and

**WHEREAS**, the existing and prior MA approved exterior W.H. cabinets would be allowed to remain and continued to exist or “grandfathered”. The existing cabinets and W.H. maintenance will continue as an obligation of the member as an Alteration limited by the following criteria:

1. In the event the W.H. cabinet and its landscaping are not properly maintained the member may lose all rights to its presence in common area as maybe enacted by the board.
2. If the existing cabinet needs to be re-constructed due to rot or removal for mutual maintenance activities, the cabinet shall be built back to the new Standard 32 revised containing pressure treated wood, stucco veneer, new roofing material. This new drawing has not yet been revised as the approval of a new resolution and design cost would be a prerequisite to the standard revision.
3. All landscaping **may** be installed per the original Standard 32. The member shall contact Landscaping Services to arrange for the installation of adequate landscaping material and any alteration of irrigation work.
4. MA shall prohibit the issuance of all future MC requests regarding W.H. relocations to the common area.
5. **Once landscaping completes the sprinkler system conformity, landscaping shall notify Manor Alterations of such.**

**WHEREAS**, the board agrees that the prohibition of future water heater enclosures will contribute to a more positive architectural image of the community; and

**NOW THEREFORE, BE IT RESOLVED**, on March 15, 2022 the Third Laguna Hills Board hereby approve the Prohibition of Exterior Water Heater Relocations Resolution as attached; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director McCary made a motion to approve the resolution. Director Wayne seconded the motion.

Two members commented via e-mail asking the Board to discontinue water heater enclosures in the common area.

Bart Mejia answered questions from the Board.

President Mutchnick amended the motion to approve the resolution with the condition that the plywood replacement be removed at this point and all water heater hut replacements of existing water heater huts will wait until new standard is in place.

Hearing no changes or objections, the amended motion was approved with Director Laws abstaining.

Robbi Doncost and Bart Mejia left at 11:25 a.m.

**13d. Entertain a Motion Approve Additional Occupancy Fee (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Jarrett read the following resolution:

**RESOLUTION 03-22-25**  
**Additional Occupancy Fee**

**WHEREAS**, Third Laguna Hills Mutual (Third) is authorized to manage, operate and maintain housing at Laguna Woods Village; and

**WHEREAS**, Third acknowledges its pro forma budget is based upon two occupants per household; and

**WHEREAS**, Third recognizes a select number of households are comprised of more than two occupants per household;

**NOW THEREFORE BE IT RESOLVED**, March 15, 2022 the Board of Directors establishes an occupancy fee to include live-in caregivers for each person above two of \$50.00/month effective May 1, 2022; and



**RESOLVED FURTHER**, that the officers and agents of the Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Wayne made a motion to approve the resolution. Director Cook seconded the motion.

A member commented in opposition of the resolution.

Director Cook explained the reasoning behind additional occupancy fees.

Several directors commented on the rise in cost in utility usage and the additional fees incurred per household with additional occupants.

Hearing no changes or objections, the motion was approved unanimously.

Pamela Bashline left at 11:29 a.m.

#### **14. New Business**

**14a.** Entertain a Motion to Approve the 2022 Annual Election Schedule and Approve a Resolution Appointing the Inspector of Elections

Director Jarrett read the following resolution:

**RESOLUTION 03-22-26**  
**Approve Inspector of Election Services**

**WHEREAS**, Civil Code §5110 requires an association to select an independent third party as an inspector of elections;

**WHEREAS**, for transparency purposes and due to the number of ballots received it is necessary to contract for an Inspector of Elections;

**WHEREAS**, an Inspector of Elections is used, among other tasks, to print and mail voter packages, inspect and tabulate ballots, and certify results; and,

**NOW THEREFORE BE IT RESOLVED**, March 15, 2022, that the Board of Directors of Third Laguna Hills Mutual hereby approves single-sourcing a contract to UniLect to perform Inspectors of Election services for the 2022 Annual Meeting of the Corporate Members; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director McCary made a motion to approve the resolution. Director Wayne seconded the motion.

CEO Foster answered questions from the Board regarding the selection process of Inspector of Elections.

Hearing no changes or objections, the motion was approved unanimously.

**14b.** Entertain a Motion to Approve a Resolution Appointing the Inspector of Elections for the Recall Vote on June 3, 2022

Director Jarrett read the following resolution:

**RESOLUTION 03-22-27**  
**Approve Inspector of Election Services for Recall  
and Provisional Board Election**

**WHEREAS**, Civil Code §5110 requires an association to select an independent third party as an inspector of elections;

**WHEREAS**, in accordance with Civil Code §5110, §5115, §5120, and §5125, the inspector of elections performs several tasks during an election, including but not limited to print and mail voter packages, inspect and tabulate ballots, and certify results;

**NOW THEREFORE BE IT RESOLVED**, on March 15, 2022, that the Board of Directors of Third Laguna Hills Mutual hereby approves single-sourcing a contract to UniLect to perform inspectors of election services for the Recall Election on June 3, 2022, for a vote to recall Robert Mutchnick and Lynn Jarrett and elect two provisional Board Members if the recall is approved; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director McCary made a motion to approve the resolution. Director Cook seconded the motion.

Hearing no changes or objections, the motion was approved unanimously.

**15. Committee Reports**

**15a.** Report of the Finance Committee / Financial Report – Director Rane-Szostak gave the Treasurer’s Report along with a presentation on external factors affecting Third Mutual Costs. The committee met on March 1, 2022; next meeting April 5, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Treasurer’s Report
- (2) Third Finance Committee Report
- (3) Resale/Leasing Reports



- 15b.** Report of the Architectural Controls and Standards Committee – Director Mutchnick gave an update from the last committee meeting. The committee met on February 28, 2022; next meeting March 28, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- 15c.** Report of the Communications Committee – Director McCary gave an update from the committee. The committee met on January 12, 2022; next meeting is scheduled for April 13, 2022 at 1:30 p.m. TBA whether this will be an in-person or virtual meeting.
- 15d.** Report of the Maintenance and Construction Committee – Director Engdahl gave an update from the M&C Committee. The committee met on March 7, 2022; next meeting May 2, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 1) Report of the Parking and Golf Cart Subcommittee – Director Laws gave an update from the subcommittee. The subcommittee met on January 19, 2022; next meeting March 23, 2022 at 1:30 p.m. in the Board Room and as a virtual meeting.
- 2) Report of the Garden Villa Rec. Room Subcommittee – Director Jarrett gave an update from the subcommittee. The Garden Villas Rec. Room Subcommittee met on February 23, 2022; next meeting May 26, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 15e.** Report of the Landscape Committee – Director Jarrett gave an update from the Landscape Committee. The committee met on March 3, 2022; next meeting April 7, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- 15f.** Report of the Water Conservation Committee – Director Rane-Szostak gave an update on Water Conservation Committee. The committee met on February 24, 2022; next meeting April 28, 2022, at 2:00 p.m. in the Sycamore Room and as a virtual meeting.

Director Frankel commented on a slab leak at his property.

- 15g.** Report of the Resident Policy and Compliance Committee – Director Mutchnick gave an update. The committee met on March 2, 2022; next meeting April 26, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.

## **16. GRF Committee Highlights**

- 16a.** Community Activities Committee – Director McCary shared highlights from the last Community Activities Committee. The committee met on March 10, 2022; next meeting April 14, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Equestrian Center Ad Hoc Committee – Director McCary shared highlights from the last committee meeting. The committee met on January 26, 2022; next meeting March 30, 2022 at 1:30 p.m. as a virtual meeting.

**16b.** GRF Finance Committee – Director Rane-Szostak shared highlights from the last committee meeting. The committee met on February 16, 2022; next meeting, April 20, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

**16c.** GRF Landscape Committee – Director Jarrett shared highlights from the last committee meeting. The committee met on March 9, 2022; next meeting, June 8, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

**16d.** GRF Maintenance & Construction Committee – Director Engdahl shared highlights from the last committee meeting. The committee met February 9, 2022; next meeting April 13, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.

- (1) Clubhouse Facilities Renovation Ad Hoc Committee – Director Frankel shared highlights from the last committee meeting. The committee met on January 28, 2022; next meeting TBA.

**16e.** Media and Communications Committee – Director McCary shared highlights from the last committee meeting. The committee met on February 22, 2022; next meeting March 21, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

**16f.** Mobility and Vehicles Committee – Director Cook. The committee met on February 2, 2022; next meeting April 6, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

**16g.** Security and Community Access Committee – Director Wayne shared highlights from the last committee meeting. The committee met on February 28, 2022; next meeting April 25, 2022 at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Disaster Preparedness Task Force – Director Rane-Szostak updated the board on the last task force meeting. The task force met on January 25, 2022; next meeting March 29, 2022, 9:30 a.m. in the Board Room and as a virtual meeting.

**16h.** Report of the Laguna Woods Village Traffic Hearings – Director Frankel reported on the last traffic hearings held on February 16, 2022; next meeting March 16, 2022 at 9 a.m. as a virtual meeting.

**16i.** Report of the GRF Strategic Planning Ad Hoc Committee – Director Mutchnick shared highlights from the last committee meeting. The committee met on March 7, 2022; next meeting May 2, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.



**16j.** Report of the Revenue Resources Ad Hoc Committee – Director McCary shared highlights from the last committee meeting. The Committee met on March 8, 2022; The Committee has been disbanded and there are no further meetings.

**16k.** Report of the Information Technology Advisory Committee – Director Laws shared highlights from the last committee meeting. The Committee met on March 11, 2022; next meeting March 18, 2022 as a virtual meeting.

**17. Future Agenda Items--** *All matters listed under Future Agenda Items are items for a future board meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take actions on these items at a future Board meeting.*

**a.** Resident Suggestion Program

**18. Director's Comments**

- Director Laws asked when staff will be updating the Operating Rules that are on the website. CEO Foster confirmed that staff will update the Operating Rules on the website.
- Director McCary commented on speeding in the community and asked that residents be cautious with the change in time during Daylight Savings.
- Director Wayne commented on Daylight Savings.

**19. Recess** - *At this time, the meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

The meeting was recessed into closed session at 12:26 p.m.

**Closed Session Agenda**

*Approval of Agenda*

*Approval of the Minutes*

*(a) February 15, 2022—Regular Closed Session*

*Discuss and Consider Member Matters*

*Discuss Personnel Matters*

*Discuss and Consider Contractual Matters*

*Discuss and Consider Litigation Matters*

**20. Adjournment**

The meeting was adjourned at 4:53 p.m.

  
\_\_\_\_\_  
Lynn Jarrett, Secretary of the Board  
Third Mutual Laguna Hills